

畢業金屬證書訂購表格 Graduation Metal Certificate Order Form

姓名 Name: _____ (先生Mr/女士Mrs/小姐Ms) 分店 Branch: _____

電話 Phone: _____ 訂購編號 Order No.: _____

電郵 Email: _____ 訂購日期 Order Date: _____

☐ 分店自取(請圈出): 上環(SW) / 中環 (OF) / 北角 (NP) / 太子 (PE) / 彩虹 (CH)
九龍城 (KC) / 荃灣 (TW) / 大埔 (TP) / 沙田 (ST) / 元朗 (YL)
屯門蝴蝶 (TM) / 屯門鳴琴 (MK)

 Outlet Pickup (Please Circle): Sheung Wan (SW) / Central (OF) / North Point (NP) / Prince Edward (PE) / Choi Hung (CH)
Kowloon City (KC) / Tsuen Wan (TW) / Tai Po (TP) / Shatin (ST) / Yuen Long (YL)
Tuen Mun Butterfly (TM) / Tuen Mun Ming Kum (MK)
☐ 順豐速運送貨, 請填背面。SF Express, please fill in back page.

(香港HKSAR / 國內PRC: 每件 +\$90 per pc)



外框 Frame: <input type="checkbox"/> 紅木 Red Wooden 或OR <input type="checkbox"/> 黑木 Black Wooden	HK\$488 x _____件 pcs 【小S 31cm x 24cm】 或OR HK\$588 x _____件 pcs 【大L 30cm x 40cm】	合計 Total: HK\$_____
金屬 Metal: <input type="checkbox"/> 拉絲金 Brushed Gold 或OR <input type="checkbox"/> 拉絲銀 Brushed Silver		
方向 Direction: 獎牌具體排列格式, 以證書原件方向為準。 It is subject to the direction of the original certificate.		
另加 Add-on: <input type="checkbox"/> 順豐速運(香港/國內) SF Express (HKSAR/PRC) HK\$90 x _____件pcs		

電蝕打印所需資料 Information for Electro-Etch Printing

注意: 內容應與畢業證書正本一致。請清楚填寫大小楷, 刻字以此為準。

Caution: The content should be consistent with the original graduation certificate. Please fill in capital/small BLOCK letters clearly, the engraving will prevail.

【畢業生姓名 Name of Graduate】

(中文)_____ (English)_____

【學系/學科名稱 Name of Faculty】

(中文)_____ (English)_____

【學校名稱 Name of University】

(中文)_____ (English)_____

 * 訂購人須自行掃描/拍照畢業證書為不少於2MB的彩色電子檔案(PDF/JPEG/PNG), 並電郵至info@victoriauniform.com。

 Orderer should scan/take a photo of graduate certificate in no less than 2MB colour soft copy (PDF/JPEG/PNG), and email to info@victoriauniform.com

 * 有關更詳盡的產品資料請瀏覽維多利校服公司網頁<http://www.victoriauniform.com>

 For more details of products, please visit Victoria Uniform Website at <http://www.victoriauniform.com>

備註:

- * 必須以「現金」全數繳款。
- * 收妥款項及相關資料後, 貨期約30個工作天。
- * 付款確認後, 刻字內容、取貨方法及地點都不得更改, 不接受退貨或換貨。
- * 客人如選擇到店領取, 請攜同此單據前往訂購分店; 單據如有遺失, 恕不受理。
- * 分店只會代為保存最多三個月, 訂購30天後計起。
- * 如果客人訂購的產品缺貨, 客人可憑此訂單和入數收據到維多利校服公司門市進行全額退款。
- * 如有任何疑問, 請致電查詢: 3118 4396 / 3105 5009 或電郵: info@victoriauniform.com

Remarks:

- * Payment must be made in full in "cash".
- * After receiving the payment and relevant information, the lead time is around 30 working days.
- * After the payment is confirmed, the engraving content, pickup method and location cannot be changed.
- * Return or exchange will not be accepted.
- * If you choose to pick up at the outlet, please bring along this form to the outlet; if the form is lost, it will not be accepted.
- * The outlet will only be kept for up to three months, and will be counted after 30 days from order.
- * If the product ordered by the customer is out of stock, you can use this form or the receipt to the Victoria Uniform for a full refund.
- * If you have any questions, please call 3118 4396 / 3105 5009 or email: info@victoriauniform.com

客戶簽署 Signature: _____

日期 Date: _____

簽收貨物

Collect Signature: _____

【為響應支持環保, 請自備購物袋; 如需索取膠袋, 將收取每個港幣\$1】

To save the earth, please bring your own shopping bag; if you need a plastic bag, you will be charged HK\$1 for each.

**維多利校服公司 Victoria Uniform**

Head Office Address: Room 801-803, 8/F, Kai Wong Commercial Bldg, 222 Queen's Road Central, Hong Kong
辦公室地址: 香港中環皇后大道中222號 啟煌商業大廈 8字樓 801-803室
Tel : (852) 2815 2983 Fax: (852) 2851 9319 Website: <http://www.victoriauniform.com>

送貨服務登記表格 Delivery Service Application Form

訂購編號 Order No.: _____

訂購日期 Order Date: _____

訂購項目 Order Item:

☐ 畢業金屬證書 Graduation Metal Certificate x _____ 件 pcs

請以正楷填寫本表格 Please complete this form in BLOCK letters

收件人名稱 Receiver's Name

收件人地址 Receiver's Address

聯絡電話 Contact Numbers

公司名稱 (如有) Company Name (if any)

* 順豐速運送貨費 SF Express Logistic Fee (香港 HK / 國內 PRC: 每件 + HK\$90 per item)

* 顧客若之後更改送貨方法, 一切貨品將以順豐直接到付方式送出, 維多利校服擁最終決定權, 不得異議。If the customer changes the delivery method after any confirmation, all goods will be delivered with courier collect payment. Victoria Uniform reserve final judgement without any objection.

分店 Outlet: _____

負責店員 PIC: _____